



LEONARDO DA VINCI PROGRAMME

Understand IT project

Project Meeting 2

30.31. May, 2011

Lisbon, Portugal

AGENDA

Participants: all partners

Monday 30/05/2011

Place: CENFIM

08.30-08.45	Welcome to CENFIM	CENFIM
08.45-09.00	The agenda for the meeting	Bjørn
09.00-10.00	WP 7 - Evaluation Important findings in the evaluation of session 1, 2 and 3. Discussions of the findings and further implications	Anne
10.00-10.30	Coffee break	
10.30-11.15	WP 3 - Design document for Vitae Where are we today? Challenges and further work Discussion	Maria The rest of the vitae course group should be prepared to make some comments
11.15-12.00	WP 3 – The Business Plan Where are we today? Challenges and further work Discussion	Marco (Italia) José (Portugal) Ausra (Lithuania) Thorleif and Tor Atle (Norway)

12.00-12.30	<p>WP4 - Language and Cultural adaptations</p> <p>What preparations need to be done to make cultural adaptations of the Vitae course for each country?</p> <p>Related work done so far (if any)?</p> <p>Planned upcoming activities?</p> <p>Discussion of what the final results will be</p>	Laurent Thomas
12.30-14.00	Lunch	
14.00-14.30	<p>WP5 - Vitae Courses</p> <p>Related work done so far (if any)?</p> <p>Planned upcoming activities?</p> <p>Discussion of who will do what, when and how</p>	Julita Ausra
14.30-17.20	<p>WP6 - A CoP for VET teachers</p> <p>Planned upcoming activities</p> <p>Workshop - The CoP:</p> <ul style="list-style-type: none"> • The technology/platform • The users • Possibilities for sharing and reuse of resources • Content • Language 	Marco Maria
16.15-16.30	Coffee break	
17.20-17.30	Conclusions for day 1	Thorleif
19.00	Evening program / dinner	



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9.00-10.00	WP8 – A generic business model A presentation of the aims and activities in this WP (see the application) A round the table discussion of what we will actually do in this WP to be able to produce a generic business model.	CENFIM All partners should be prepared to make some comments
10.00-10.15	Coffee break	
10.15-11.00	WP9 - Dissemination and Exploitation Planned dissemination and exploitation activities A few minutes for each partner to present possible dissemination and exploitation activities The project web - external	Torhild All partners
11.00-12.30	Project administration (WP 10) <ul style="list-style-type: none">- The Contract and Partner representatives- Documentation and reporting of costs- Communication within the project- The project web - internal Date and place for M3 13. and 14. October in Copenhagen	Thorleif Magnhild
12.30-13.00	- Evaluation of this meeting and AOB	All partners
13.00-14.00	Lunch	